

- The following application must be initiated by a University of Alberta faculty, faculty member, or other administrative unit.
- The 2016 competition is open to group study programs starting between May 1, 2015 and April 30, 2016; see Terms of Reference for complete eligibility.
- Email your completed application to markus.vuorensola@ualberta.ca by October 13, 2015 at 11:59 pm.
- You may scan and attach supporting documents, such as course/descriptions, draft syllabus, etc.
- Please complete this application form using Adobe Reader (<http://get.adobe.com/reader/>).

Applicant Information

Applicant Name:				CCID:	
Faculty:		Department:		Email:	
UAlberta Appointment:	<input type="checkbox"/> Professor	<input type="checkbox"/> Assoc Professor		Phone Number:	
	<input type="checkbox"/> Asst Professor	<input type="checkbox"/> Other: _____			
Secondary Contacts: (if more than one UAlberta Faculty/Unit involved)					

Program Information

Program Title:					
UAlberta Departments/ Faculties involved:					
Partner Institution/ Organization/Company:					
Type of Program: (Choose which best describes)	<input type="checkbox"/> Faculty-led Course	<input type="checkbox"/> Summer Course	<input type="checkbox"/> Study Tour	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Internship
			<input type="checkbox"/> Clinical Rotation		
City and Country of Study:					
Start Date of Program Abroad:		Expected Number of Students Participating:			
End Date of Program Abroad:		Number of Transfer Credits expected and to what UAlberta degree:			
Has the Program previously received Education Abroad Group Award funding?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, how many times?		
Has the Program previously received CAGFIL funding?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, how many times?		

Is this a new or existing program? <input type="checkbox"/> New <input type="checkbox"/> Existing	If new, describe why this programming should be initiated. If existing, provide a brief history including number of years run, number of students enrolled noting reasons if expectations differ significantly from previous enrollment levels, and history of transfer credit.
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Describe the international program in terms of its purpose, structure, and outcomes. You may attach the course description and syllabus.

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If you have received prior funding, what improvements /changes have been made to the program for the coming year?

Outline the learning outcomes for this program, how the curriculum has been designed to achieve these outcomes, and how their impact will be assessed.

How is the study abroad experience linked to the course/program curriculum at UAlberta?

How is the program designed to encourage both formal and informal learning (e.g. cross-cultural learning experiences) and integrate students into the life of the host country?

Describe how the program fits into your department's and institution's internationalization strategy.

What makes this initiative innovative or unique?

How will student performance in the program be assessed and evaluated (eg. journaling, readings, group projects, presentations, papers)?

How does the academic content of the program relate to the chosen country?

Describe the instructor(s)' academic qualifications related to the course topic, international experience, language skills, group leadership experience.

Please describe how the group will have students working together as a group. This could include group activities, online discussion among students, etc.

Recipients of the Education Abroad Group Awards / CAGFIL will be responsible for appropriate risk management measures, including:

- Obtaining Approval or Risk Assessment for Off-Campus Travel Involving Students from appropriate authority
- Collecting an Emergency Contact form, Information Release Waiver, and a Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement form all participating students
- Ensuring all participating students have adequate health and travel insurance
- Ensuring participating students attend a mandatory pre-departure orientation offered by University of Alberta International

Beyond these measures, please detail any additional risk management and due diligence procedures taken in relation to this program, and outline contingency plans should emergency occur. (You may attach additional documentation.)

Budget		Funding Distribution Plan
Provide the budget for the program in CAD \$ per student .		Outline how you intend to distribute funds among students participating in program
Airfare	\$	
In-country ground transportation	\$	
Meals	\$	
Accommodation	\$	
Registration Fees	\$	
Visa fees, international health insurance, vaccinations	\$	
Equipment	\$	
Other Expenses	\$	
Total	\$	
<p>The maximum funding granted will be calculated using the following per-student formula:</p> <ul style="list-style-type: none"> • \$750 for Month 1 (or portion thereof) • \$500 per month for Months 2 and 3 (if applicable) • \$400 per month for Months 4 through 8 (if applicable) 		
Total CAGFIL/EAGA Funding Requested (all students)	\$	