Copyright in the Classroom
Spring 2017

Take note:
- U of A has a *Use of Copyright Materials Policy and Procedure* (see UAPPOL, https://policiesonline.ualberta.ca/).
- The *Copyright Act* includes limited use exceptions for educational institutions.
- U of A Libraries negotiate and purchase access to resources for use in your classroom.
- Content openly accessible on the web is not necessarily in the public domain or available for re-distribution. Learn about *terms of use* and permissions before sharing.
- Open licences (e.g., Creative Commons) make it easy to understand what types of re-distribution and re-use are acceptable to rightsholders.
- Copyright terms don’t last forever. Works generally enter the public domain 50 years after the year of death of the author / composer / artist.

As an instructor, you can:
- Provide **stable links** to articles and ebooks instead of distributing PDFs or printed copies. TIP: U of A Libraries can provide stable links for inclusion in syllabi / eClass / LMS.
- Follow the **Fair Dealing Copying Guidelines** (see other side of this sheet) when providing students with copies of print resources via handouts or (digitized) eClass / LMS postings.
- Rely on *Copyright Act exceptions* to display content in the classroom, including films.
- Submit a **Copyright Review Request Form** if you are preparing a course package, are unsure of the terms of use for the material you want to copy, or would like the Copyright Office to seek permission for you to use the material in your classroom.
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- Review your publishing agreement(s) carefully and ensure that your own work(s) can be re-used for educational purposes in the future.

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