

# University Study or Research Project Involving Possible Disclosure of Personal Information (“PI”) Held By the University

Is one of the primary purposes of this study or research project to enable a University employee to plan or evaluate the operation or success of a University program or service?

Yes

No

Does a University employee intend to use PI he/she has access to in the course of delivering a UA program or service, for the purpose of evaluating or doing some planning for that program or service?

Yes

No

IPO approval is not required (even if publication may result); this is a use of the PI consistent with the purpose for which it was collected. See [Survey Guidelines](#), if you want to do a survey.

**Survey:** If you are administering a survey in the University study, see Survey Guidelines and fill out questionnaire #1.

**Not a Survey:** If you are not administering a survey in the University study, fill out questionnaire #2.

Is this a research project that has or will have research ethics board approval, and agreement of UA unit that holds the PI?

No.

Yes

**Survey** - If project is a survey, normally UA dept will send survey on researchers' behalf &, no IPO approval is required. If researcher is requesting exception, where UA contact info would be disclosed to researchers for survey, fill out questionnaire #1. Research agreement will be required.

**Not a Survey** - If the project does not involve administering a survey, fill out questionnaire #2. Research agreement will be required.

Is the disclosure of PI required to comply with a law, which authorizes the disclosure of the PI? If so, see category 1A of Procedure.