

APPENDIX A

Detailed Description of Information Exchange (Purpose, categories of individuals, data elements, time frame, mode of transmission)

Purpose for Exchange of Information	Description of Category of Individuals	Personal Information Elements to be Shared
<p>1. Collective Bargaining</p> <p>To create an official list of members of the GSA for the purposes of the collective bargaining processes of the GSA.</p>	<p>Any and all registered GRAD students.</p>	<ul style="list-style-type: none"> • Term • Full Name • Academic Program • Student Plan 1 (Dept) • Student Sub-Plan (Specialization) • University Email Address • CCID • Types of Academic Employment • Funding Sources
<p>2. Communications with Graduate Students</p> <p>To provide University e-mail addresses for all graduate students to the GSA to facilitate the transmission of electronic newsletters and other communiqués.</p>	<p>Any and all admitted and/or registered GRAD students.</p>	<ul style="list-style-type: none"> • University Email Address • CCID
<p>3. Conducting Elections</p> <p>To provide voter lists for the election of GSA officials and departmental graduate student associations.</p>	<p>Any and all registered GRAD students</p>	<ul style="list-style-type: none"> • Full Name • CCID • Academic Program • Student Plan 1 (Dept) • University Email Address
<p>4. Tax Information</p> <p>To mail to the most current address, completed tax receipts for specified graduate students as required to prepare tax receipts (e.g. T4s, T4As)</p>	<p>Specified former and currently registered GRAD students</p>	<ul style="list-style-type: none"> • Full name • Student ID • Current Mailing Address

Appendix Approved by (please sign each page):

Name and Signature for University

Date

Name and Signature for Contracting Party