COUNCIL ON STUDENT AFFAIRS

TERMS OF REFERENCE

Purpose
The aim of Council is the betterment of the quality of student life at the University of Alberta. To this end, it
- focuses on student life on campus, paying particular attention to the range and quality of student services
  programs in operation; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- on its own initiative or on referral by other agencies and individuals, acts as a forum for discussion of
  matters affecting the quality of student life; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- ensures communication and cooperation among all offices and organizations which provide services
  affecting students; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- upon the request of a sponsor or referral from GFC, considers program proposals which might affect or
  enhance the quality of student life, and provides appropriate advice to University administrators, student
  groups, and student governments; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- reports annually to GFC in September on its activities. (EXEC 06 NOV 2000) (GFC 27 NOV 2000) (EXEC
  07 MAR 2011)

*Composition
- In the Chair, the Provost and Vice-President (Academic) (or delegate)
  As Vice-Chair, the Dean of Students
  Student Affairs Officer (EXEC 07 MAR 2011)
  President, Students’ Union
  President, Graduate Students' Association
  Chair, Campus Recreation Advisory Committee (EXEC 10 JAN 2005)
  President, Residence Halls Association
  Representative, Inter-Fraternity Council (elected by IFC)
  Representative, Panhellenic Council (elected by Panhellenic Council)
  Representative, University Libraries
  Representative, University Student Services
  Representative, Office of the Registrar
  One Graduate Student (must be a member of GFC at the time of initial appointment)
One Undergraduate Student (must be a member of GFC at the time of initial appointment)
One Faculty Representative (elected from GFC)
One International Student
Senior Manager, Students' Union Student Services (EXEC 10 JAN 2005)
Manager, Student Group Services (EXEC 10 JAN 2005)
Student Representative from Campus Saint Jean (EXEC 07 MAR 2011)
Student Representative from Augustana Faculty (EXEC 07 MAR 2011)
*All members except those elected by GFC are permitted to send delegates to meetings. Delegates are entitled to full voting privileges. (Student Affairs Officer (EXEC 07 MAR 2011)
Positions may occasionally be added or deleted as deemed appropriate by Council.

**Appointing an International Student**

1. International Student is defined as any student attending the University of Alberta who is not a permanent resident and/or who is not a Canadian citizen.
2. The appointment of the COSA International Student representative shall be made at the discretion of the University of Alberta International Centre.
3. The COSA International Student Representative shall be appointed for a one-year term.

Annual Report
The Council on Student Affairs (COSA) shall submit an annual report to General Faculties Council in September of each year detailing its major activities, decisions and topics of discussion during the previous twelve months. The annual report should also describe briefly any recommendations made to GFC during the past year and implementation thereof. It is recommended that matters requiring action by GFC be presented separately from the annual report. (GFC 09 FEB 1981)(EXEC 06 MAY 1996)(EXEC 09 DEC 1997)(GFC 30 MAR 1998)(EXEC 06 NOV 2000)(GFC 27 NOV 2000)(EXEC 17 JUN 2002) (EXEC 07 MAR 2011)