

November 8, 2017

4:00 - 6:00 pm

4-02 SUB

MINUTES

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| 1. Welcome and introductions | ALL |
| 2. Any additions to the agenda? | ALL |

-None.

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| 3. Standing Items | |
| a. Update from the Dean | A. Costopoulos |

-University Budget: big issue on campus and will continue to be in future years. Government of AB is doing review of tuition and other budgetary concerns. Government will provide report to University in fall 2017. Predicting that revenue will not grow as fast as expenses. Until Government provides concrete info re funding, University focusing on defining priorities.

Question:

- Will University consider restructuring rather than just cutting staff?
-Yes, example of SAS as an effective restructuring strategy to both address institutional changes and needs, and budgetary constraints.

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| 4. Discussion Items | |
| a. Orientation 2018 Consultation | Brennan Murphy |

-Issue #1: What are the pros/cons of holding Orientation on Labour Day Monday or Friday, September 1?
-Friday has benefit of allowing time to reflect on what learned and connect with new peers they just met over the weekend. May be less overwhelming if students don't have to dive right into classes the next morning.
-Touring campus on Holiday Monday when buildings are closed leaves a negative impression.
-People moving to town may need to sort out leases on Friday, Sept. 1.
-People may leave early because it's a Friday and they want to go to Whyte Ave/out with friends. Or they may stay because they don't have to get up early the following day.
-9 prefer Monday, 4 prefer Friday.

-Issue #2: Retention/attrition during Orientation program. What content is most valuable?

-Provide a key contact for students to reach out to.

-Tours (make them specific, i.e. faculty/program specific) and information about resources/services students can access.

-Giving students choice of seminars or orientation activities.

-University 101 presentations dragged on too long.

5. UAI Fee Consultation

Trevor Buckle

-UAI seeking feedback on proposal for Mandatory Instructional Support Fee for Internships, Work Placements, and Practicums sourced by UAI in countries where UAI employs staff. Will take proposal to Registrar's Advisory Committee on Fees.

-The proposed fee needs to cover administrative costs (i.e. staff in foreign countries) for setting up placements and providing support to students during placement. UAI would like to charge standard fee so that students are free to choose location on factors other than cost. Proposing \$500 fee.

-A few students expressed complete understanding that the service/support provided is valuable and worth \$500.

Questions:

-How was figure of \$500 decided upon?

-Fees have varied by program. \$500 is average of program fees and reflection of actual time spent working with students for each placement.

-Is it possible to break fee into 2 payments, i.e. \$100 up front and \$400 when successfully placed?

-Possible.

-DAC members said \$100 fee with no guarantee of placement would not deter them.

b. Student Accessibility Services/Accessibility Issues

Heather Lindsay

-Held for January 10th meeting.

5. Roundtable

-Meeting adjourned before roundtable.

Next Meeting January 10, 2017 4 - 6 pm, 4-02 SUB

Send agenda items to Karen Pirie: kpirie@ualberta.ca