

January 10, 2018

4:00 - 6:00 pm

4-02 SUB

### Minutes

Shan, Masoud, Norma, Angie, Harman, Britney, Penolopie, Shuaa, Gavin, Alesha, Josh, Ilya, Heather, Sara, Tehreem, Katherine, Janice, Delores,

1. Welcome and introductions ALL
2. Any additions to the agenda? ALL
3. Standing Items
  - a. Update from the Dean A. Costopoulos
4. Discussion Items
  - a. **Residence Meal Plan**  
Dolores March (Director, Hospitality Services) [dolores@ualberta.ca](mailto:dolores@ualberta.ca)  
Janice Johnson (Assistant Dean, Residence Life) [janice.johnson@ualberta.ca](mailto:janice.johnson@ualberta.ca)

Would like feedback on meal plan and how they present meal plan information to students.

Currently have a declining balance model. Adopted 30 years ago. Satisfaction surveys indicate low satisfaction and lower than other institutions so proposing a new model.

Provided overview of research and consultation conducted over the past few years (focus groups, working group, review of other institutions, etc.)

Proposing unlimited plan at Lister, PLH, hot lunch option in CAB. No take out other than coffee. Discussion about reasons why no take out.

Hot lunch at CAB--what does it consist of? How will line-ups/demand be handled? Possibility of adding another location option?

Opposition: Not as much choice of where food is obtained, students who don't want to use their entire balance with the declining model would have had it reimbursed--no option for reimbursement with proposed model.

Food options for different cultures. Implemented Text & Tell this year to provide feedback and arrange meetings with chefs.

Variety of different housing options on campus for those that don't want a mandatory food program.

Further Feedback/Concerns? Contact Janice Johnson and/or Delores March--emails provided above.

**b. Student Accessibility on Campus/SAS Exam Centre**

Heather Lindsay (Student member of DAC)

Common complaint is that writing in the SAS Exam Centre can be as stressful as writing in the classroom. Physically uncomfortable spaces, other students writing at SAS EC may also cause disruption, noise issues.

SAS Background: started in 1980 with 30 students. Now 1000+ students with over 10,000 exam accommodations annually. Grown exponentially and accommodation model has been changed incrementally. External review has been completed.

Current Changes: integrating accommodation services into student services. Assistant Dean, Student Success more involved in day-to-day. Now conducting a process review or process from when student or parent contacts SAS through student's entire academic experience (i.e. the supports and processes they have to go through to receive supports). Not focused on exam centre in particular.

Provincial collaboration to review accessibility services at AB post-secondary institutions. Funding has not kept up with expansion of needs.

DoS/SAS working towards reducing the need of accommodations by expanding universal design and working with departments that have the most exam accommodations.

How can professors be supported to improve their assessment methods? CTL support--work in progress.

Other Accessibility Issues: white paper, fluorescent lights. Moving towards LED lighting, paper options feasible.

Further Feedback/Concerns? Contact Wendy Doughty (Assistant Dean, Student Success) [wendy.doughty@ualberta.ca](mailto:wendy.doughty@ualberta.ca)

**c. New Student Orientation 2018 Consultation**

Josh Connauton (Strategy Manager, Events & Orientation, SU)

[josh.connauton@su.ualberta.ca](mailto:josh.connauton@su.ualberta.ca)

Follow-up after consultation at November DAC meeting to provide overview of consultation process and decision regarding dates (Friday vs. Labour Day Monday programming). Will present draft of potential schedule.

Overview of consultation process--40+ hours with variety of stakeholders (first year students, advisory committees, WOW volunteers, etc). Friday option more popular, but only by less than 1%, i.e. very split opinions.

Planning to run programming on both Friday, Aug. 31st and Labour Day Monday, Sept. 3--two shorter days rather than one long day. Able to work with Faculties on the Friday.

### **Proposed Schedule**

**Friday Schedule:** Pancake breakfast, Faculty session, One Card.

**Saturday:** Optional fun activities.

**Sunday:** Volunteer Training

**Monday Schedule:** Pancake breakfast, UAlberta 101, Clubs Fair, Tour, President's Address

Proposed New Programming: alternate/shorter schedules for students who participate in other orientation programs (Basecamp, Transitions, Bridges, Athletics), multiple iterations of University 101 to customize for mature students, transfer students, etc.)

When will training be done with Team Leaders and Faculty Leaders be done? Changing curriculum. Some will be online over summer. Training for Friday programming will run on Wednesday or Thursday evenings and training for Monday programming will run on Sunday.

Will there be problems holding clubs fair and Faculty Associations on Monday?  
Consulting on feasibility now.

Long wait for One Cards. Are there ways to allow students to pick up cards.

Information about dates comes too late.

### 5. Roundtable

Next Meeting February 14, 2018 4 - 6 pm, 4-02 SUB  
Send agenda items to Karen Pirie: [kpirie@ualberta.ca](mailto:kpirie@ualberta.ca)