Residence Budget Advisory Committee (RBAC)

Terms of Reference

1. Purpose

The Student/University Administration – Residence Budget Advisory Committee (RBAC) is the student and senior administrative committee that ensures open and effective communication between the students and senior administration, in relation to Ancillary Services budgeting process and those budgeting issues that have a direct impact on students in residence in accordance with the Institution’s Strategic Plan.

2. Committee Mandate

The Student/University Administration – R-BAC will:

- Consult and discuss proposals with consideration to the institution's guiding documents.
- Consult, review, consider and discuss issues affecting Ancillary Services’ budget planning and development process as they relate to student rents and meal plans rates. This work will align with the processes outlined in the Student Participation Handbook.
- Assist the students and senior administration in developing common strategies in approaching government on matters relating to the availability of student housing.
- Ensure the effective communication between the organizations and offices represented on the Committee.
- Discuss the Residence Fees (rent and meal plans) prior to changes in fees being brought forward to the Board.

3. Committee Composition

The committee shall consist of the following standing and resource members:

Standing Members
Vice President, Facilities and Operations, Chair
Vice-Provost and Dean of Students or designate
Dean, Faculty of Graduate Studies and Research or designate
President, Graduate Students’ Association (GSA) or designate from executive
President, Students’ Union (SU) or designate from executive
President, Augustana Students’ Union or designate from executive
President, Council of Residence Associations or designate from executive

Resource Personnel
Associate Vice President, Ancillary Services
Assistant Dean of Students, Residence Life
Director, Hospitality Services, Ancillary Services
Director, Operations, Ancillary Services
Director, Finance, Facilities and Operations
Finance Supervisor, Ancillary Services

Ad hoc working groups exist to support R-BAC. These include, but are not limited to, Ancillary Fees Working Group (AFWG) and the Dining Services Food Committee.

4. Committee Meetings

The Student/University Administration – R-BAC will meet at least twice annually at the call of the Chair with meetings to coincide with the budget planning cycle of the University.

Issues raised at R-BAC that are considered beyond the scope of the committee will be referred to the Resident Oversight Committee.

5. Secretariat

The Office of the Vice-President, Facilities and Operations will provide secretariat support to the committee.

Official records of the committee’s deliberations will be held by the Office of the Vice-President, Facilities and Operations. The records of the Committee will be subject to the provincial FOIPP legislation and comply with the records retention schedule of the Office of the Vice-President, Facilities and Operations.