ATTENDEES:
Andrew Sharman, Vice-President (Facilities and Operations), Chair
Andre Bourgeois, SU Vice-President Student Life (delegated by the President of the Students Union)
Andre Costopoulos, Vice-Provost and Dean of Students
Sylvia Fong, Senior Financial Officer, FGSR (delegated by Vice-Provost and Dean (FGSR))
Katherine Huising, Associate Vice-President, Ancillary Services
Zhihong Pan, GSA Vice-President External (delegated by the President of the Graduate Student Association)

ABSENT:
Alex Ho, ASA President of Communications (via phone)

1. Meeting called to order
   11:00 am

2. Agenda
   No changes to the agenda.

3. Review of Terms of Reference
   A. Sharman reviewed the terms of reference for RBAC and the required attendees are the same for RBAC, the Residence Advisory Committee (RAC), and the Joint Residence Oversight Committee (JROC). A. Sharman provided an overview of what this committee mandate is.

4. Discussion on implementing RLTF report recommendations
   The public release of this report was in June 2018. K. Huising handed out a draft document that identifies where Residence Services was before the Residence Life Task Force report. Out of all RBAC members, none of the representatives lived in residence on campus, which was cause for consideration when it comes to discussions around residences.

   K. Huising went through each point under pre-RTLF (2017) advisory committees, changes implemented in 2017-18, and next steps for 2018-19 for RAC, Residence Services meetings and RBAC. The Residence Services meetings will continue, JROC vacancies will be filled, and have the Vice-President of Facilities and Operations co-chair.

4a. Committee Structure and Membership
   In light of the discussion of agenda item four above, K. Huising and A. Sharman are proposing to retire RBAC for now and continue with the RAC and the JROC. RAC meetings currently consist of discussions around security, budget, maintenance, communication, and things need to be consistent across the portfolio. The terms of reference will need to be discussed at RAC as well.

   With SU and GSA executives representing the presidents at RBAC, the presidents of each of these student groups did not participate in the discussions about rates at the meetings. Although there was
considerable and important dialogue at these meetings related to rates, the presidents of the SU and GSA need to be present during these discussions to ensure appropriate and thorough student engagement. K. Huisng is proposing that RAC discuss budget and that a half hour is added to the meetings from September–March as required.

RBAC will not be dissolved permanently and if suspending RBAC does not work well with the student associations, it will be brought back.

**Action**: A. Bourgeois and Z. Pan will bring the proposal to put RBAC on hold to their colleagues and will report back to RBAC about their decision.

**Action**: A. Hudson will schedule another RBAC meeting in a month.

5. **Adjournment**
Meeting adjourned at 11:40 am.