Insurance & Risk Assessment Cheat Sheet for Field Researchers

Field Researchers are exposed to many kinds of risk in the course of their work. Insurance & Risk Assessment has tools available to help you identify and mitigate your exposures. Visit www.ualberta.ca/risk-management/insurance-and-risk-assessment/field-research to find information about:

- Insurance coverage for field research activities
- Insurance coverage for research equipment (including UAV/Drones)
- Registering volunteer hours
- Rental vehicle insurance options
- Requesting a certificate of insurance
- Requesting a liability waiver tailored to your activities
- Submitting an insurance claim for damaged or lost property

Volunteers

If you have volunteers helping with your research please use the new registration form on our website to register their hours. Insurance & Risk Assessment will use this information to report our volunteers' hours to the Workers Compensation Board and to send you a waiver for each volunteer to sign. The waiver will inform the volunteer of the risks associated with their work as well as their rights and coverage with the University of Alberta.

Waivers

Waivers should always be used for field research. They are an important tool to protect the University and field research participants. Waivers should be designed to make participants aware of specific physical risks associated with an activity in order to ensure that they are making an informed choice about whether to participate. Insurance & Risk Assessment has recently reviewed, revised, and approved new waiver templates and guidelines with advice from General Counsel, & Information and Privacy Office. Please use the new registration form on our website to request a waiver for your field work at least 2 weeks before you leave.