Travel, Hospitality and Working Session Expense Report
Andrew Sharman, Vice-President (Facilities & Operations)
For the period July 1, 2019 to September 30, 2019

Overview
The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>May 13, 2019</td>
<td>Edmonton, AB: Meeting with S. McCabe, Deputy City Manager, City of Edmonton</td>
<td>$21.00</td>
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<tr>
<td>2</td>
<td>May 15, 2019</td>
<td>Edmonton, AB: CHANDOS Event - Industry with Purpose</td>
<td>$16.00</td>
</tr>
<tr>
<td>3</td>
<td>June 11, 2019</td>
<td>Edmonton, AB: Future of Construction &amp; the Art of the Possible: One Day Workshop by NAIT Industry Solutions</td>
<td>$10.00</td>
</tr>
<tr>
<td>4</td>
<td>June 13, 2019</td>
<td>Edmonton, AB: CanBIM Conference at NAIT</td>
<td>$10.00</td>
</tr>
<tr>
<td>5</td>
<td>June 24-25, 2019</td>
<td>Red Deer, AB: President Executive Committee - Strategic (PEC-S) Retreat</td>
<td>$143.42</td>
</tr>
<tr>
<td>6</td>
<td>June 26, 2019</td>
<td>Edmonton, AB: Consulting Engineers of Alberta (CEA)/Edmonton Construction Association (ECA)/Consulting Architects of Alberta (CAA) Board Collaboration Dinner</td>
<td>$1.81</td>
</tr>
<tr>
<td>7</td>
<td>August 27, 2019</td>
<td>Edmonton, AB: Meeting with C. Undseth, Vice-President, Innovation, StuartOlson</td>
<td>$16.00</td>
</tr>
<tr>
<td>Item #</td>
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<td>Amount</td>
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</tr>
<tr>
<td>8</td>
<td>May 24, 2019</td>
<td>Hospitality: Networking lunch with K. Armstrong, Deputy City Manager, City of Edmonton (Individual expense per attendee)</td>
<td>$26.13</td>
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<tr>
<td>9</td>
<td>June 11, 2019</td>
<td>Hospitality: Lunch with J. Robinson, Business Development, DIRTT (2 attendees)</td>
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<tr>
<td>10</td>
<td>June 13, 2019</td>
<td>Hospitality: Lunch with C. Undseth, Vice-President, Innovation, Stuart Olson at NAIT (2 attendees)</td>
<td>$56.08</td>
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<tr>
<td>11</td>
<td>June 21, 2019</td>
<td>Hospitality: MacKay CEO Forum (12 attendees)</td>
<td>$1,189.12</td>
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<tr>
<td>12</td>
<td>June 24-25, 2019</td>
<td>Working Sessions: President Executive Committee - Strategic (PEC-S) Retreat (11 attendees)</td>
<td>$182.89</td>
</tr>
<tr>
<td>13</td>
<td>July 16, 2019</td>
<td>Hospitality: Breakfast with J. Banford, Director, Facility Infrastructure Delivery, City of Edmonton (2 attendees)</td>
<td>$29.95</td>
</tr>
<tr>
<td>14</td>
<td>August 19, 2019</td>
<td>Hospitality: Lunch with K. Hollands, Director, Design &amp; Technology Services, Facility &amp; Operations and R. Pawliuk, Director, Building Operations (3 attendees)</td>
<td>$79.70</td>
</tr>
<tr>
<td>15</td>
<td>September 9, 2019</td>
<td>Working Session: Facilities and Operations Senior Leadership Retreat (Individual expense per attendee)</td>
<td>$44.68</td>
</tr>
<tr>
<td>Travel Expense – Item # 1</td>
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<tr>
<td>--------------------------</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>For</strong></td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
<td>Meeting with S. McCabe, Deputy City Manager, City of Edmonton</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>May 13, 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td>Edmonton, AB</td>
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</tr>
<tr>
<td><strong>Type of Expense</strong></td>
<td>Airfare</td>
<td>Other Transport</td>
<td>Hotel</td>
</tr>
<tr>
<td><strong>Amount</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
<td>Other 1: Parking at City Hall.</td>
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<table>
<thead>
<tr>
<th>Travel Expense – Item # 2</th>
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<tbody>
<tr>
<td><strong>For</strong></td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
<td>CHANDOS Event - Industry with Purpose</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>May 15, 2019</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td>Edmonton, AB</td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
<td>Airfare</td>
</tr>
<tr>
<td><strong>Amount</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
<td>Other 1: Parking at the Edmonton Expo Centre.</td>
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<table>
<thead>
<tr>
<th>Travel Expense – Item # 3</th>
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<tbody>
<tr>
<td><strong>For</strong></td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
<td>Future of Construction &amp; the Art of the Possible: One Day Workshop by NAIT Industry Solutions</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>June 11, 2019</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td>Edmonton, AB</td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
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<tr>
<td><strong>Amount</strong></td>
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<td><strong>Notes</strong></td>
<td>Other 1: Parking at NAIT.</td>
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<th>Travel Expense – Item # 4</th>
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<tr>
<td><strong>For</strong></td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
<td>CanBIM Conference at NAIT</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>June 13, 2019</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td>Edmonton, AB</td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
<td>Airfare</td>
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<tr>
<td><strong>Amount</strong></td>
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<tr>
<td><strong>Notes</strong></td>
<td>Other 1: Parking at NAIT.</td>
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1 Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations
### Travel Expense – Item # 5

<table>
<thead>
<tr>
<th>For</th>
<th>Andrew Sharman, Vice-President (Facilities &amp; Operations)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>President Executive Committee - Strategic (PEC-S) Retreat</td>
</tr>
<tr>
<td>Date</td>
<td>June 24-25, 2019</td>
</tr>
<tr>
<td>Location</td>
<td>Red Deer, AB</td>
</tr>
<tr>
<td>Type of Expense</td>
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<tr>
<td><strong>Amount</strong></td>
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<tr>
<td><strong>Total</strong></td>
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<tr>
<td><strong>Notes</strong></td>
<td>Hotel: 1 night.</td>
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<thead>
<tr>
<th>Type of Expense</th>
<th>Airfare</th>
<th>Other Transport</th>
<th>Hotel</th>
<th>Meals</th>
<th>Other ¹</th>
<th>Total</th>
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<tbody>
<tr>
<td>Amount</td>
<td></td>
<td></td>
<td>$143.42</td>
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<td>$143.42</td>
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### Travel Expense – Item # 6

<table>
<thead>
<tr>
<th>For</th>
<th>Andrew Sharman, Vice-President (Facilities &amp; Operations)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>Consulting Engineers of Alberta (CEA)/ Edmonton Construction Association (ECA)/ Consulting Architects of Alberta (CAA) Board Collaboration Dinner</td>
</tr>
<tr>
<td>Date</td>
<td>June 26, 2019</td>
</tr>
<tr>
<td>Location</td>
<td>Edmonton, AB</td>
</tr>
<tr>
<td>Type of Expense</td>
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<td><strong>Amount</strong></td>
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<tr>
<td><strong>Total</strong></td>
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<tr>
<td><strong>Notes</strong></td>
<td>Other¹: Parking for dinner at Hardware Grill.</td>
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<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Airfare</th>
<th>Other Transport</th>
<th>Hotel</th>
<th>Meals</th>
<th>Other ¹</th>
<th>Total</th>
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<tr>
<td>Amount</td>
<td></td>
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<td>$1.81</td>
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### Travel Expense – Item # 7

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<tr>
<th>For</th>
<th>Andrew Sharman, Vice-President (Facilities &amp; Operations)</th>
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<tbody>
<tr>
<td>Description/Purpose</td>
<td>Meeting with C. Undseth, Vice-President, Innovation, StuartOlson</td>
</tr>
<tr>
<td>Date</td>
<td>August 27, 2019</td>
</tr>
<tr>
<td>Location</td>
<td>Edmonton, AB</td>
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<tr>
<td>Type of Expense</td>
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<tr>
<td><strong>Amount</strong></td>
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</tr>
<tr>
<td><strong>Total</strong></td>
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</tr>
<tr>
<td><strong>Notes</strong></td>
<td>Other¹: Parking at the Fairmont Hotel MacDonald.</td>
</tr>
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<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Airfare</th>
<th>Other Transport</th>
<th>Hotel</th>
<th>Meals</th>
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<tr>
<td>Amount</td>
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<td></td>
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<td>$16.00</td>
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¹ Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations.
## Detail for Hospitality and Working Session Expenses

<table>
<thead>
<tr>
<th>Hospitality / Working Session Expense – Item # 8</th>
</tr>
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<tbody>
<tr>
<td><strong>For</strong></td>
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<tr>
<td><strong>Description/Purpose</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
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<td><strong>Notes</strong></td>
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<table>
<thead>
<tr>
<th>Hospitality / Working Session Expense – Item # 9</th>
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<td><strong>For</strong></td>
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<tr>
<td><strong>Description/Purpose</strong></td>
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<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
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<tr>
<td><strong>Amount</strong></td>
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<tr>
<td><strong>Notes</strong></td>
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<table>
<thead>
<tr>
<th>Hospitality / Working Session Expense – Item # 10</th>
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<tr>
<td><strong>For</strong></td>
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<tr>
<td><strong>Description/Purpose</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
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<tr>
<td><strong>Notes</strong></td>
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<thead>
<tr>
<th>Hospitality / Working Session Expense – Item # 11</th>
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<td><strong>For</strong></td>
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<tr>
<td><strong>Description/Purpose</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
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</tbody>
</table>

<sup>2</sup> Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.
<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 24-25, 2019</td>
<td>Heritage Ranch, Red Deer, AB</td>
</tr>
<tr>
<td>August 19, 2019</td>
<td>Earls, Edmonton, AB</td>
</tr>
<tr>
<td>September 9, 2019</td>
<td>Epcor Tower, Edmonton, AB</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Other²</th>
<th>Total</th>
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<tbody>
<tr>
<td>Hospitality / Working Session Expense – Item # 12</td>
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<td></td>
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<tr>
<td>For</td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description/Purpose</td>
<td>Working Session: President Executive Committee - Strategic (PEC-S) Retreat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>June 24-25, 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Heritage Ranch, Red Deer, AB</td>
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<tr>
<td>Type of Expense</td>
<td>Meals</td>
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<td>Total</td>
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<td>$182.89</td>
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<td>$182.89</td>
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<td>Notes</td>
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<tr>
<td>Hospitality / Working Session Expense – Item # 13</td>
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<tr>
<td>For</td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
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<td></td>
</tr>
<tr>
<td>Description/Purpose</td>
<td>Hospitality: Breakfast with J. Banford, Director, Facility Infrastructure Delivery, City of Edmonton</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>July 16, 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Tutti Frutti, Edmonton, AB</td>
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<td>Type of Expense</td>
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<td>$29.95</td>
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<td>Notes</td>
<td>2 attendees</td>
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<tr>
<th>Type of Expense</th>
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<th>Other²</th>
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<tr>
<td>Hospitality / Working Session Expense – Item # 14</td>
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<tr>
<td>For</td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description/Purpose</td>
<td>Hospitality: Lunch with K. Hollands, Director, Design &amp; Technology Services, Facilities and Operations and R. Pawliuk, Director, Building Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>August 19, 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Earls, Edmonton, AB</td>
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<tr>
<td>Type of Expense</td>
<td>Meals</td>
<td>Other²</td>
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<tr>
<td>Amount</td>
<td>$79.70</td>
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<td>$79.70</td>
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<tr>
<td>Notes</td>
<td>3 attendees</td>
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<tr>
<th>Type of Expense</th>
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<th>Total</th>
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<tbody>
<tr>
<td>Hospitality / Working Session Expense – Item # 15</td>
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<td></td>
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<tr>
<td>For</td>
<td>Andrew Sharman, Vice-President (Facilities &amp; Operations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description/Purpose</td>
<td>Working Session: Facilities and Operations Senior Leadership Retreat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>September 9, 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Epcor Tower, Edmonton, AB</td>
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<tr>
<td>Type of Expense</td>
<td>Meals</td>
<td>Other²</td>
<td>Total</td>
</tr>
<tr>
<td>Amount</td>
<td>$32.18</td>
<td>$12.50</td>
<td>$44.68</td>
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<tr>
<td>Notes</td>
<td>Meals: Individual expense per attendee (8 attendees)</td>
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<td></td>
</tr>
</tbody>
</table>
Considering meals, the total cost is $32.18. Other expenses include:
| Other² | 2: Individual expense per attendee for room rental (8 attendees) |

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.