

## EDITING SCHOLARLY JOURNALS AT THE UNIVERSITY OF ALBERTA

### Support from the Provost and Vice-President (Academic) and Vice-President (Research) Offices

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Editing of academic journals is a major scholarly activity, involving the dissemination of knowledge and also the creation of new knowledge. The editing of such journals is a prestigious activity, bringing honour to the Editor as well as to her/his Department, Faculty and University. Previously, support for this type of activity has been through ad hoc arrangements which have led to the following guidelines being developed.

Support for full-time faculty members who are Editors of **major international scholarly journals** is available under the following conditions:

- Review by, and Faculty sign-off of the request is to be done prior to submission to the Vice-President (Research) Office
- Support is limited to a maximum of \$8,500 per journal per year
- Support for an Editor is limited to a maximum of five years
- Support is restricted to Senior Editors of journals who are full-time faculty members, who do not receive a stipend or honorarium for their journal editorship, and who do not receive release time for their editorship via the publisher of their journal
- Preference for support will be given to teaching release requests, but other resource requirements may be considered if deemed a priority by the Faculty

### **PROCESS FOR APPLICATION**

Requests for support are to be submitted to the Dean's Office. The Associate Dean (Research) will review all submissions and present requests to the Vice-President (Research), who will make a final decision about the provision of support in each case.

Requests should include:

- 1) A copy of the contract or agreement between the publisher of the journal and the Editor for the operation of the Editor's office;
- 2) Justification of the major international scholarly journal status of the journal; and
- 3) Demonstration of additional support to be provided by the Editor's Department and/or Faculty. This support might include office space, travel funds, computer/communications equipment, secretarial support, graduate research assistance and other infrastructure support.

## **CRITERIA FOR DETERMINING STATUS OF JOURNAL**

The following criteria may be used as a guideline by the Faculty in determining if a journal is a major international scholarly journal:

- frequency of publication
- regular publication of special issues
- size of subscription lists
- types of subscriptions (ie, international/Canadian, individual/institutional)
- source of submissions (eg, Canada, US, international)
- rejection rates
- citation counts
- official publication of an international scholarly organization
- substantial production support provided by a sponsoring scholarly association
- peer-reviewed competition for editorship
- requirement of a site visit before editorship awarded
- financial support from national granting agencies
- impact factor of journal

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