UNIVERSITY OF ALBERTA
FACULTY OF EDUCATION

# Bachelor of Education Degree (Secondary)

REGISTRATION TIP SHEET 2020

The Bachelor of Education Degree in Secondary prepares you to teach your major and minor subjects in secondary school (Grade 7 to Grade 12) providing minors are "teachable" subjects according to the Alberta Education Program of Studies.

## How to Accept Your Offer of Admission

Students must go online to accept their admission offer and, if applicable, pay a $500 tuition deposit by the deadline indicated in **UAlberta Launchpad**. This will confirm your intention to attend and allow you to build your schedule and register in courses, once course registration opens. **Please note it may take 2-3 business days to process your tuition deposit payment, so ensure you allow enough time prior to attending a workshop or registering in courses.**

Log in to **UAlberta Launchpad** application system. Click on "Accept Offer" to be taken to the Application Status page, where you will see a list of your program choices. Click the "Accept Offer" button beside the program of your choice. Then, you may complete the online payment if applicable.

Learn more at: https://www.ualberta.ca/admissions/undergraduate/admission/after-you-apply/how-to-accept-your-offer

## Registering in Courses

Students will use **Bear Tracks** to view courses, build their timetable, and register in courses. Log in to Bear Tracks using your CCID and password. This will be the same log-in information as your @ualberta.ca email address!

The degree program is worth **120 credits**. If taken as designed, the program will be completed in four years.

*An example of the program requirements is outlined below.*

## Program Requirements

| | | |
|---|---|---|
| EDU 100, EDU 210, and EDU 211 | *9 credits | NOTES:<br>1. One course is typically equal to *3 credits.<br>2. A full course load is *15 credits per term (normally 5 classes); however, students will be considered full-time if they are registered in *9 credits or more (normally 3-5 classes) per term in Fall/Winter.<br>3. Open Options are any course offered at the University, including Education courses.<br>4. Education Electives are any 300- or 400-level courses offered by the Faculty of Education (EDU, EDPY, EDPS, EDIT, EDEL, EDSE, EDES). |
| English/French Literature and Composition | *6 credits | |
| Open Options | *6 credits | |
| Major Teaching Subject | *36 credits | |
| Minor Teaching Subject | *18 credits | |
| Years 3 and 4 Education Courses | *15 credits | |
| Introductory Professional Term | *15 credits | |
| Advanced Professional Term | *15 credits | |
| **Total** | *120 credits | |

## Planning Resources

There are many resources available to help you select courses and plan your program.

1. **Program Sheet** – You will be provided with an individualized Program Sheet, sent to your @ualberta.ca email, when you are admitted to the Faculty of Education. Refer to your Program Sheet for a list of your specific program requirements.
2. **U of A Calendar** – The U of A Calendar is an important resource for students.

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## Your First Year

Everyone's first year is unique; please ensure that you follow your personalized Program Sheet that was sent after your offer of admission to your @ualberta.ca email account.

| Education Courses | *6 English/French Literature and Composition | Major | Minor |
|---|---|---|---|
| Complete EDU 100 in your first year, if possible, followed by EDU 210 and 211 in your first or second year. | It is recommended that you aim to complete these *6 credits in your first year. At least one course should be a Literature course (e.g. ENGL 102, ENGL 103). You can select approved courses from the following:<br><br>CLASS 102, CLASS 221, Comparative Literature (C LIT), English (ENGL), FREN 301, FREN 311, FREN 312, FREN 313, FREN 314, FREN 380, FREN 462, FREN 463, FREN 464, FREN 467, FREN 468 or Writing Studies (WRS). | It is recommended that you aim to complete at least *12 credits from your Major in your first year.<br><br>For your Major requirements please refer to your Program Sheet or to Education Chart 1 in the U of A Calendar. | It is recommended that you complete at least *3-6 credits from your Minor in your first year.<br><br>For your Minor requirements please refer to your Program Sheet or to Education Chart 2 in the U of A calendar. |

## Sample Plans

Below is a sample plan for first-year students in the Faculty of Education. **Use the drop-downs on your Program Sheet to view all of your choices.**

| TERM 1 | TERM 2 |
|---|---|
| EDU 100 | EDU 210 |
| Literature and Composition | Major |
| Major | Major |
| Major | Minor |
| Minor | Literature and Composition |

## Tips for Creating Your Timetable

1. **Create a balanced timetable:** Do not register for more than three courses per term with attached labs; you will have lab assignments and exams in addition to regular coursework.
2. **Make sure to check prerequisites:** Some classes will need you to present certain prerequisite courses prior to taking them.
3. **Take note:** Some classes do have a later registration date or registration restrictions. *This information can be found in the course descriptions on Bear Tracks or in the Calendar.*
4. **If the class you want is full:** Simply put the class on your "Watch List" (found on Bear Tracks). You will be notified via email or text message if a spot becomes available in the class.

## Undergraduate Student Services

We are available to answer any questions related to your program. Please contact us at:

**Undergraduate Student Services**
1-107 Education Center North
Phone: (780) 492-3659
Fax: (780) 492-7533
Email: educ.info@ualberta.ca
Website: https://education-student-services.ualberta.ca/

## We look forward to seeing you in September!

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