The following Motion and Document was considered by electronic vote of the Board of Governors on Friday, December 19, 2014:

**Agenda Title:** Appointment to Universities Academic Pension Plan Board of Trustees

APPROVED MOTION: THAT the Board of Governors, on the recommendation of the Board Human Resources and Compensation Committee and the Board Chair, Mr. Douglas Goss, approve the appointment of Ms. Phyllis Clark, Vice-President (Finance and Administration), to the Board of Trustees of the Universities Academic Pension Plan, pursuant to Sections 3.6 and 3.8 of the *Universities Academic Pension Plan Sponsorship and Trust Agreement*, for a four year term, effective January 1, 2015 through December 31, 2018.

Final Item: 1.
**OUTLINE OF ISSUE**

Agenda Title: **Appointment to Universities Academic Pension Plan Board of Trustees**

**Motion:** THAT the Board of Governors, on the recommendation of the Board Human Resources and Compensation Committee and the Board Chair, Mr. Douglas Goss, approve the appointment of Ms. Phyllis Clark, Vice-President (Finance and Administration), to the Board of Trustees of the Universities Academic Pension Plan, pursuant to Sections 3.6 and 3.8 of the *Universities Academic Pension Plan Sponsorship and Trust Agreement*, for a four year term, effective January 1, 2015 through December 31, 2018.

**Item**

<table>
<thead>
<tr>
<th>Action Requested</th>
<th>☑ Approval ☐ Recommendation ☐ Discussion/Advice ☐ Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed by</td>
<td>Chair, Board of Governors</td>
</tr>
<tr>
<td>Presenter</td>
<td>Mr. Douglas Goss, Chair, Board of Governors</td>
</tr>
<tr>
<td>Subject</td>
<td>Appointment to the Universities Academic Pension Plan Board of Trustees</td>
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**Details**

<table>
<thead>
<tr>
<th>Responsibility</th>
<th>Chair, Board of Governors</th>
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<tbody>
<tr>
<td>The Purpose of the Proposal is (please be specific)</td>
<td>Appoint the University of Alberta’s representative to the Board of Trustees of the Universities Academic Pension Plan, pursuant to Sections 3.6 and 3.8 of the UAPP Sponsorship and Trust Agreement, to which the University of Alberta is a signatory.</td>
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<tr>
<td>The Impact of the Proposal is</td>
<td>To ensure continuity and a level of expertise from the University of Alberta on the Board of Trustees.</td>
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<td>Replaces/Revises (eg, policies, resolutions)</td>
<td></td>
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<tr>
<td>Timeline/Implementation Date</td>
<td>Ms. Clark’s current appointment expires on December 31, 2014 and a new appointment is required for January 1, 2015.</td>
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<tr>
<td>Estimated Cost</td>
<td>n/a</td>
</tr>
<tr>
<td>Sources of Funding</td>
<td>n/a</td>
</tr>
<tr>
<td>Notes</td>
<td>On November 5, 2005, Ms. Clark was appointed as the University of Alberta’s representative to the Universities Academic Pension Plan Board upon the resignation of Mr. Bill Grace (Minute 11 of the Board of Governors meeting of November 5, 2005). Mr. Grace was appointed by the Board of Governors on March 14, 2003. Ms. Clark was appointed to serve for the balance of Mr. Grace’s term, which expired on December 31, 2006. Ms. Clark was then re-appointed to two additional four year terms. Ms. Clark has agreed to serve.</td>
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**Alignment/Compliance**

<table>
<thead>
<tr>
<th>Alignment with Guiding Documents</th>
<th>&lt;Dare to Discover, Academic Plan, Capital Plan, Budget, Business, Plan, other&gt;</th>
</tr>
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<tbody>
<tr>
<td>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)</td>
<td>Section 3.6 and 3.8 of the <em>Universities Academic Pension Plan Sponsorship and Trust Agreement</em>, states that: 3.6 The Board of Trustees consists of 1. one person appointed by each of the Governors of the University of Alberta, the Governors of the University of Calgary, and The Governors of the University of Lethbridge</td>
</tr>
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</table>
3.8 The Trustees appointed under paragraph 3.6 shall serve for a term of four years each.

*Board Human Resources and Compensation Committee Terms of Reference:*

3. **MANDATE OF THE COMMITTEE**

Except as provided in paragraph 4 and in the Board's General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to, and the Board delegates to the Committee responsibility and authority for, all policies and procedures affecting staff working conditions at the University and matters for collective bargaining and related service contracts. The Committee shall also consider any other matter delegated to the Committee by the Board.

*Without limiting the generality of the foregoing the Committee shall:*

(k) receive and review the Annual Report, and the report of the nominee of the Board to the Board of Trustees, of the Universities Academic Pension Plan;

Section 3 also states:

The Committee shall review, evaluate and provide information and recommendations to the Board where the Board is making decisions in areas generally related to areas of responsibility of the Committee.

**Routing** (Include meeting dates)

| Consultative Route | Ms. Phyllis Clark, Vice-President (Finance and Administration)  
| Chair of the Human Resources and Compensation Committee  
| Chair of the Board of Governors |
| Approval Route (Governance) (including meeting dates) | Board Human Resources and Compensation Committee (December 15, 2014 – electronic vote) – for recommendation  
| Board of Governors (December 19, 2014 - electronic vote) – for approval |
| Final Approver | Board of Governors |

**Attachment:**

1. Current Membership List of Universities Academic Pension Plan Board of Trustees (1 page)

*Prepared by:*

Sandra Kereliuk  
Senior Administrative Officer  
Office of the Vice-President (Finance and Administration)
Employee Trustees

Geoffrey Hale
Associate Professor, Political Science
University of Lethbridge

Aditya Kaul
Associate Professor, Finance
University of Alberta

Paul Rogers (Vice-Chair)
Associate Professor, Mechanical and Manufacturing
University of Calgary

Eric Wang
Associate Professor, Finance
Athabasca University

Employer Trustees

Phyllis Clark
Vice-President Finance & Administration
University of Alberta

Linda Dalgetty
Vice-President Finance & Services
University of Calgary

Gillian Danby
Vice President, Chief Financial Officer
The Banff Centre

Estelle Lo
Vice-President Finance & Administration
Athabasca University

Nancy Walker (Chair)
Vice-President Finance & Administration
University of Lethbridge