



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Planning Committee
Approved Open Session Minutes

Wednesday, December 14, 2016
2-31 South Academic Building (SAB)
2:00 PM-4:00 PM

ATTENDEES:

Voting Members:

Steven Dew	Chair, Provost and Vice-President (Academic)
Lorne Babiuk	Member, Vice-President (Research)
Nadir Erbilgin	Member, Academic Staff-at-large
Alireza Talaei (Delegate)	Member, President, Graduate Students' Association
Florence Glanfield	Member, Department Chair at-large
Loren Kline	Member, Academic Staff-at-large
Gitta Kulczycki	Member, Vice-President (Finance and Administration)
Pierre-Yves Mocquais	Member, Dean Representative
Roger Moore	Member, Academic Staff, Member of GFC
Fahim Rahman	Member, President, Students' Union
Sarah Stahlke	Member, Academic Staff, Member of GFC

Non-Voting Members:

Lisa Collins	Member, Vice-Provost and University Registrar
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Presenter(s):

Steven Dew	Provost and Vice-President (Academic) and Chair, GFC APC
Rauno Parrila	Professor, Faculty of Education
Lynn McGarvey	Vice Dean, Faculty of Education
Elaine Geddes	Associate Dean (Undergraduate Program), Alberta School of Business
Rhonda Breitzkreuz	Program Chair, Faculty of Agricultural, Life and Environmental Sciences
Scott Jeffrey	Associate Dean, Faculty of Agricultural, Life and Environmental Sciences
Logan Mardhani-Bayne	Initiatives Manager, Audit & Analysis
Wade King	Safe Disclosure and Human Rights Advisor
André Costopoulos	Vice-Provost and Dean of Students
Wayne Patterson	Executive Director, Human Resource Services
Wendy Rodgers	Deputy Provost

Staff:

Marion Haggarty-France, University Secretary
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Kline/Mocquais

THAT the GFC Academic Planning Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of November 16, 2016

Materials before members are contained in the official meeting file.

Motion: Erbilgin/Moore

THAT the GFC Academic Planning Committee approve the Minutes of November 16, 2016.

CARRIED

3. Comments from the Chair

The Chair reported on the last Board of Governors meeting of the calendar year, scheduled for December 16, 2016, where the annual tuition items will be considered.

There were no further comments.

DISCUSSION ITEMS

4. Update on the Comprehensive Institutional Plan (CIP)

There were no documents.

Presenter(s): Steven Dew; Wendy Rodgers

Purpose of the Proposal: To discuss the draft Comprehensive Institutional Plan (CIP).

Discussion:

The Chair noted that this item comes before the Committee at this time on an annual basis, and will be considered for recommendation at the February 17, 2017 meeting, following a CIP Briefing meeting scheduled for February 3, 2017.

Dr Rodgers provided members with a description of the draft document, noting that the Provincial Government provided their guidelines very recently and contained instructions which would require significant changes to be made to the early draft. Specifically, they have asked for a CIP which addresses the objectives of the Provincial Government. She reported that normally, enrolment targets and other related data are provided by Faculty; however, this information is now being requested at a program level, which further complicates reporting.

Despite these factors, Dr Rodgers explained that the draft is on target. Dr Rodgers clarified that the table format of the CIP, also required by the Provincial Government, will allow for some degree of internal reporting against *For the Public Good*. In addition, she reported that the institution has worked closely with the Provincial Government in explaining that the information they have requested may not provide the answers they are seeking, as is the case in assessing demand.

There was no further discussion.

ACTION ITEMS

5. Proposal for a new freestanding for-credit University Certificate in Teaching Students with Complex Communication Needs (TSCCN), Faculty of Education

Materials before members are contained in the official meeting file.

Presenter(s): Lynn McGarvey; Rauno Parrila

Purpose of the Proposal: To discuss a proposal for a new certificate which would provide educators with the knowledge and skills required to effectively support students' ongoing growth in communication, language, literacy, and numeracy.

Discussion:

Dr Parilla explained that this program is one-of-a-kind internationally, and is based on feedback provided by Alberta educators in regards to inclusive educational opportunities for students with complex communication needs, which is a growing area.

In regards to the program, he noted that it includes five online courses and that the program has partnered with the University of North Carolina, which will provide the program with sufficient expertise and foster access to the United States market, as well.

Members discussed the cost of tuition for this certificate, and Dr Parrila explained that it is not expected to be a barrier to access. In addition, he acknowledged that expansion of the program at a Faculty level has not been considered. A member suggested that more planning could be done to assess another fee model for students enrolled in the program outside of Canada. Ms Collins noted that this is expected to be a cost-recovery program.

Dr Parrila confirmed that the University of Alberta will retain copyrights to the material.

Motion: Glanfield/Babiuk

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board Learning and Discovery Committee approve a (new) Freestanding For-Credit University Certificate in Teaching Students with Complex Communication Needs, as submitted by the Faculty of Education, and as set forth in Attachment 1, for implementation in September 2017.

CARRIED

6. Proposal for a Program Expansion to add an Honors program to Operations Management, Faculty of Business

Materials before members are contained in the official meeting file.

Presenter(s): Elaine Geddes

Purpose of the Proposal: To approve the proposed new program in Honors in Operations Management

Discussion:

Dr Geddes explained that this proposal is essentially a name change, although it does replace an existing program with one student enrolled. Members discussed the sustainability of the proposed program, based on the low enrolment of the current program.

Motion: Mocquais/Erbilgin

THAT the GFC Academic Planning Committee approve, under delegated authority from the General Faculties

Council, the proposed Admission, Transfer and Academic Standing requirements Honors in Operations Management program as submitted by the Faculty of Business and as set forth in Attachment 1, for early implementation in January 2017.

CARRIED

7. Proposal to Change the Name of the Major 'Entrepreneurship and Family Enterprise' to 'Entrepreneurship and Innovation', in the Bachelor of Commerce, Faculty of Business

Materials before members are contained in the official meeting file.

Presenter(s): Elaine Geddes

Purpose of the Proposal: Approval of the (proposed) Program/Specialization Name Change of the Bachelor of Commerce in Entrepreneurship and Family Enterprise to the Bachelor of Commerce in Entrepreneurship and Innovation.

Discussion:

Dr Geddes provided members with an overview of this proposal, adding that it includes a name change to a major, and that this reflects what is actually done in the major and responds to market and student demand. She pointed out that students have indicated their support of this proposal.

A member sought clarification in regards to the implementation date of this proposal. Members discussed changes to the Calendar copy to accommodate flexibility following approval from the Ministry of Advanced Education. Dr Geddes reported that she will consider broad consultation in relation to this proposal. Members discussed the intended meaning of the word "innovation" in this major's new title.

Motion: Glanfield/Kline

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed Name Change in the Bachelor of Commerce of the major Entrepreneurship and Family Enterprise to Entrepreneurship and Innovation, as set forth in Attachment 1, and as proposed by the Faculty of Business, to take effect upon final approval.

CARRIED

8. Proposal to Change the Name of the Major 'Family Ecology' to 'Family Science', in the Bachelor of Science in Human Ecology, Faculty of Agriculture, Life and Environmental Science (ALES)

Materials before members are contained in the official meeting file.

Presenter(s): Rhonda Breitzkreuz; Scott Jeffrey

Purpose of the Proposal: To approve the proposed Program Name Change in the Bachelor of Science in Human Ecology, from the Family Ecology Major to the Family Science Major.

Discussion:

Dr Breitzkreuz reported that this proposal aims to modernize the name of this major to align with existing field standards, and that it will assist in student recruitment. Specifically, she reported that this comes as a result of a call from the National Council of Family Relations recommending a common term throughout the field.

A member enquired about whether this name change may be problematic for students in the future. A member pointed out that the name change seems to soften the name of the program, and enquired whether faculty members have recommended against it as a result. In response, Dr Breitzkreuz explained that this name change

would not impact the ontology of the program, but rather, relates more to a necessary brand change to attempt to heighten the profile of the program. A member expressed concern that this proposal follows a trend towards changing a name to fit current popular perspective.

Motion: Glanfield/Erbilgin

THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, the proposed name change of the major Family Ecology to Family Science in the Bachelor of Science in Human Ecology, as proposed by the Faculty of Agricultural, Life and Environmental Science, and as set for the in Attachment 1, to take effect upon final approval.

CARRIED

9. Proposed Revisions to the Discrimination, Harassment and Duty to Accommodate Policy and Related Procedures

Materials before members are contained in the official meeting file.

Presenter(s): Logan Mardhani-Bayne; Wade King

Purpose of the Proposal: To bring the Policy into alignment with the *Alberta Human Rights Act* and to improve clarity to users of the policy.

Discussion:

Mr King explained that the proposal addresses the changes within the *Alberta Human Rights Act* and that there was wide consultation undertaken in support of this proposal.

In regards to the scope of this proposal, a member sought clarification in regards to the inclusion of volunteers as members of the University community. A member suggested including Associate Chair within the proposal.

Motion: Erbilgin/Kline

THAT the GFC Academic Planning Committee recommend to General Faculties Council proposed revisions to the Discrimination, Harassment and Duty to Accommodate Policy and related Procedures as set forth in Attachments 1, 2 and 3, to take effect upon final approval.

CARRIED

10. Proposed Changes to the Helping Individuals at Risk (HIAR) Policy and Procedure

Materials before members are contained in the official meeting file.

Presenter(s): André Costopoulos; Wayne Patterson

Purpose of the Proposal: The revised policy and procedure have improved clarity and preserve the intent of the documents as approved in 2010.

Discussion:

Dr Costopoulos reported that this proposal separates individuals at risk from academic early alert and that there is a parallel process currently being undertaken to address academic early alert.

A member enquired about the drivers behind removing academic early alert from the proposal.

A member identified an error within the Motion and it was amended accordingly.

Motion: Kulczycki/Mocquais

THAT the GFC Academic Planning Committee recommend to General Faculties Council proposed revisions to the Helping Individuals at Risk (HIAR) Policy and Procedure (UAPPOL), as set forth in attachments 1 and 2, to take effect upon final approval.

CARRIED

DISCUSSION ITEMS

11. Question Period

There were no questions.

INFORMATION REPORTS

12. Items Approved by GFC Academic Planning Committee by e-mail Ballots

There were no items.

13. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

14. Adjournment

The Chair adjourned the meeting at 3:15 p.m.