OPENING SESSION
1. Approval of the Agenda
   Sarah Forgie
2. Approval of the Open Session Minutes of April 26, 2017
   Sarah Forgie
3. Approval of the Open Session Minutes of June 7, 2017
   Sarah Forgie
4. Comments from the Chair (no documents)
   Sarah Forgie
5. Committee Kick-Off and Orientation 2017-2018
   Marion Haggarty-France
   Meg Brolly

ACTION ITEMS
6. Election of a Vice-Chair
   Meg Brolly

DISCUSSION ITEMS
7. Proposed Changes to the Evaluation Procedures and Grading System Section in the University Calendar with respect to required elements of the Course Syllabus
   Melissa Padfield
8. Revisions to the GFC Committee on the Learning Environment Terms of Reference – Next Steps (no documents)
   Sarah Forgie
9. Updates (no documents)
   A. Centre for Teaching and Learning (CTL)
   Janice Miller-Young
   Jeff Rawlings
   Kathleen DeLong
   B. Information Technology (IT)
   C. Learning Services
   D. General Faculties Council (GFC)
   Sarah Forgie
10. Question Period
    Sarah Forgie

INFORMATION REPORTS
11. Items Approved by the Committee by E-Mail Ballots (non-debatable) - No items to date
12. Information Items Forwarded to Committee Members Between Meetings - No items to date

CLOSING SESSION
13. Next meeting: October 4, 2017
14. Next General Faculties Council meeting: September 25, 2017

Documentation was before members unless otherwise noted.

Meeting REGRETS to: Andrea Patrick, 780-492-1937, apatrick@ualberta.ca
Prepared by: Meg Brolley, Coordinator, GFC Committee on the Learning Environment, meg.brolley@ualberta.ca
University Governance www.governance.ualberta.ca