OPENING SESSION

1. Approval of the Agenda

2. Approval of the Open Session Minutes of December 6, 2017

3. Comments from the Chair (no documents)

DISCUSSION ITEMS

4. Copyright and LMS Course Materials
   Adrian Sheppard
   Kathleen DeLong

5. Classroom Evergreening Plan – Update (no documents)
   Jeff Rawlings
   Adam Giraldeau

6. Summary of Learning Outcomes Retreat and update
   Sarah Forgie

7. Experiential Learning – Update (no documents)
   Sarah Forgie

8. Updates (no documents)
   A. Information Technology
   Jeff Rawlings
   B. Learning Services
   Kathleen DeLong
   C. General Faculties Council (GFC)
   Eva Lemaire
   D. Student Success Centre
   Robert Desjardins

9. Question Period
   Sarah Forgie

INFORMATION REPORTS

10. Items Approved by the Committee by E-Mail Ballots (non-debatable) - No items to date

11. Information Items Forwarded to Committee Members Between Meetings - No items to date

CLOSING SESSION

12. Next meeting: March 7, 2018

13. Next General Faculties Council meeting: February 26, 2018
**Presenter(s):**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position and Role</th>
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<tbody>
<tr>
<td>Sarah Forgie</td>
<td>Vice-Provost (Learning Initiatives), Chair GFC Committee on the Learning Environment</td>
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<tr>
<td>Kathleen DeLong</td>
<td>Vice-Provost and Chief Librarian</td>
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<tr>
<td>Adrian Sheppard</td>
<td>Director, Copyright Office</td>
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<tr>
<td>Jeff Rawlings</td>
<td>Director/Relationship Management, Information Services and Technology</td>
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<tr>
<td>Adam Giraldeau</td>
<td>Teaching and Learning Technology</td>
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<tr>
<td>Eva Lemaire</td>
<td>Member, GFC and GFC Committee on the Learning Environment</td>
</tr>
<tr>
<td>Robert Desjardins</td>
<td>Member, GFC Committee on the Learning Environment</td>
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Documentation was before members unless otherwise noted.

Meeting REGRETS to: Meg Brolly, 780.492.4733, meg.brolly@ualberta.ca
Prepared by: Meg Brolly, Coordinator, GFC Committee on the Learning Environment
University Governance [www.governance.ualberta.ca](http://www.governance.ualberta.ca)