



General Faculties Council
Executive Committee
Approved Open Session Minutes

Monday, November 19, 2018
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

| | | |
|--------------------|-------------------------|---|
| David Turpin | Tammy Hopper (delegate) | Steven Dew |
| Masoud Aliramezani | Sean McMurtry | Brent Swallow |
| Akanksha Bhatnagar | Al Meldrum | |
| Lesley Cormack | Melissa Padfield | <u>Staff:</u> |
| Steven Dew | Eleni Stroulia | Meg Brolley, GFC Secretary |
| Duncan Elliott | Nathan Sunday | Marion Haggarty-France, University Secretary |
| Mary Forhan | | Heather Richholt, Scribe |
| Bill Foster | <u>Regrets:</u> | |

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Elliott/Meldrum

THAT the GFC Executive Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of October 15, 2018

Materials before members are contained in the official meeting file.

Motion: Meldrum/Cormack

THAT the GFC Executive Committee approve the Open Session Minutes of October 15, 2018.

CARRIED

3. Comments from the Chair

The Chair expressed his sadness at the passing of Richard Fedorak, Dean of the Faculty of Medicine and Dentistry. He noted that Dr Fedorak was an energetic and passionate doctor, researcher, entrepreneur, and administrator and that he was largely responsible for precision health being named one of the university's first signature areas.

The Chair updated the committee on the university's response to Bill 27: Conflicts of Interest Amendment Act. He noted that final documents related to this bill would come back to GFC and the Board for approval in the New Year.

The Chair also noted that there would be impacts to tuition and fees starting in 2020/2021 due to the recent introduction of Bill 19: An Act to Improve the Affordability and Accessibility of Post-Secondary Education but that the tuition freeze would continue until then.

The Chair indicated that the changes to provincial labour relations legislation would have implications to Academic Governance should a labour stoppage occur. He noted that in future meetings the committee would discuss strategies to ensure GFC would be able to continue to make necessary decisions in the event that GFC could not meet.

ACTION ITEMS

4. Proposed Revisions to Standing Committee Terms of Reference - GFC University Teaching Committee (UTAC)

Materials before members are contained in the official meeting file.

Presenter(s): Pierre Lemelin, Chair GFC University Teaching Awards Committee (UTAC)

Purpose of the Proposal: The proposal is before the committee to approve the revised terms of reference for the GFC University Teaching Awards Committee.

The Chair noted that this item had been to the GFC Executive Committee and full GFC for early consultation and that it was now before the committee for recommendation to GFC for approval.

Discussion:

Dr Lemelin gave an overview of the changes to the terms of reference and noted the increase in student representation. He also informed members that the GFC UTAC had discussed comments from the previous month's early consultation regarding Indigenous representation on the committee. He indicated that the committee recommended that GFC consider Indigenous representation within its Principles of Committee Composition.

A member noted that the general philosophy of diversity and intersectionality was strongly considered by the GFC Nominating Committee in all of their deliberations. It was also noted that the Academic Planning Committee was very deliberate in considering Indigenous aspects related to proposals before them.

Motion: Foster/Forhan

THAT the GFC Executive Committee recommend that General Faculties Council approve the proposed changes to the GFC University Teaching Awards Committee Terms of Reference as recommended by the GFC University Teaching Awards Committee and as set forth in Attachment 1, to take effect May 1, 2019

CARRIED

5. Proposed New Course Designator of KSR (Kinesiology, Sport, and Recreation), Faculty of Kinesiology, Sport, and Recreation

Materials before members are contained in the official meeting file.

Presenter(s): Normand Boulé, Associate Dean (Graduate), Faculty of Kinesiology, Sport, and Recreation

Purpose of the Proposal: To create new course designator, KSR (Kinesiology, Sport, and Recreation) that would be used for all graduate courses.

Dr Boulé noted that the proposed course designator would be used exclusively for graduate courses and reflected the recent name change of the Faculty.

There was no discussion.

Motion: Padfield/Meldrum

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the new course designator of KSR (Kinesiology, Sport, and Recreation), to take effect for the 2019-2020 academic year.

CARRIED

6. Proposed Changes to Composition of Faculty Council, Augustana Faculty

Materials before members are contained in the official meeting file.

Presenter(s): Allen Berger, Dean, Augustana Faculty

Purpose of the Proposal: Since its original approval, several changes have taken place that require concomitant changes to the composition of the Augustana Faculty Council, namely a change in Departmental structure and changes in staffing categories (de-designated academic administrators, the creation of Management and Professional Staff - MAPS, and the creation of Academic Teaching Staff-ATS).

Dean Berger gave an overview of the proposed changes in composition and noted that they reflected the approved changes in Departmental structure and the staff categories approved by GFC.

There was no discussion.

Motion: Bhatnagar/Cormack

THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Augustana Faculty Council as set forth in Attachment 1, submitted by Augustana Faculty, to take effect upon final approval.

CARRIED

7. Proposed Changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

Presenter(s): Dennis Kunimoto, Acting Dean, Faculty of Medicine and Dentistry; Shirley Schipper, Vice Dean, Education, Faculty of Medicine and Dentistry; Tammy Hopper, Chair of GFC Academic Standards Committee and Vice-Provost (Programs)

Purpose of the Proposal: The purpose of this proposal is to remove the limit of five students admitted to the MD program through the Indigenous admissions selection process and allow for all eligible applicants through this process to be recommended for admission to the MD Admissions Committee. In light of the underrepresentation of Indigenous peoples in health professions, and the University's commitment to a respectful, meaningful, and sustainable response to the Truth and Reconciliation Calls to Action, it is recommended that the changes take effect upon approval.

Discussion:

Dr Hopper reported that the GFC Academic Standards Committee (ASC) was in support of this proposal and had chosen not to exercise its delegated authority but instead recommended the proposal to GFC. She noted that ASC felt that it was more appropriate for this change to be brought to full GFC due to its strategic importance as an issue of broad relevance to the university, as a demonstration of the Faculty's response to the

Truth and Reconciliation Commission Calls to Action, and to provide an opportunity for GFC to engage in discussion on an issue of vital importance to the institution.

Dr Kunimoto and Dr Schipper gave a brief explanation of how the admissions process would work once the changes were approved and noted how all programs in the Faculty of Medicine and Dentistry were working on recruitment and support for Indigenous students with the goal of increasing Indigenous representation in health professions.

Members asked about when the proposed changes would take effect and how the changes would ensure higher numbers than the traditional practice of having a set number of reserved seats.

Motion: Cormack/Aliramezani

THAT the GFC Executive Committee recommend that General Faculties Council approve the proposed changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, as proposed by the Faculty of Medicine and Dentistry, as recommended by the GFC Academic Standards Committee, and as set forth in Attachment 1, to take effect as soon as possible.

CARRIED

DISCUSSION ITEMS

8. General Appeals Committee (GAC) Annual Report to General Faculties Council (July 1, 2016 - June 30, 2017)

Materials before members are contained in the official meeting file.

Presenter(s): John Law, Special Advisor, Faculty and Staff Relations

Purpose of the Proposal: To comply with GFC-legislated reporting requirements

Mr Law gave a brief overview of the report. There was no discussion.

9. 2017/18 Annual Report of Student Conduct Responses, Dean of Students' Portfolio

Materials before members are contained in the official meeting file.

Presenter(s): André Costopoulos, Vice-Provost and Dean of Students; Deborah Eerkes, Director Student Conduct & Accountability

Purpose of the Proposal: To provide the GFC Student Conduct Policy Committee (SCPC) with the annual report on student conduct across the Dean of Students' portfolio for the 2017-18 academic year.

Discussion:

Dr Costopolous explained the change in philosophy regarding discipline to include alternatives such as restorative justice. He also noted the change in reporting format and indicated that the Office of the Dean of Students was reporting across its portfolio in a new, comprehensive format.

Members expressed support of restorative justice as a means to address misconduct.

10. Annual Report of the Appeals and Compliance Officer (2017-2018)

Materials before members are contained in the official meeting file.

Presenter(s): Michael Peterson, Appeals and Compliance Officer

Purpose of the Proposal: To provide committee members with an annual report of statistical information on discipline cases, as required by GFC policy.

Discussion:

Mr Peterson gave an overview of his report and noted the decrease in the number of appeals and discipline numbers across campus.

Members discussed plagiarism, cheating, and the importance of educating students about the regulations.

11. Faculty of Pharmacy and Pharmaceutical Sciences: Student Consultation on the Fall Term Reading Week Exemption Proposal

Materials before members are contained in the official meeting file.

Presenter(s): Neal Davies, Dean; Ravina Sanghera, Assistant Dean; Ken Cor, Assistant Dean, Assessment, Faculty of Pharmacy and Pharmaceutical Sciences

Purpose of the Proposal: To apprise the GFC Executive Committee of the student consultation process surrounding the Faculty of Pharmacy and Pharmaceutical Sciences' proposal for exemption from the Fall Term Reading Week.

Discussion:

Dr Davies apologized for any confusion and provided greater context on the request for Fall Term Reading Week exemption. He explained that the decision to replace the BSc Pharmacy with the PharmD program included significant student and other stakeholder consultation and that the fall reading break was part of the conversation around the change to the new program and the subsequent discussions related to the activities in preparation for accreditation. Dr Davies further noted that the decision to seek an exemption for the fall reading break was necessary in order to teach the appropriate number of hours required for accreditation.

Ms Sanghera noted that there was some student consultation and that the administration was aware that the students did not want to lose the fall reading week but that this was necessary and for the benefit of all involved. She noted that because the bridging program (for students bridging from the BSc Pharmacy to the PharmD) was running over the next two years in the summer months it was not possible to begin the fall term early. In the future, starting the term early could be considered.

Members discussed the importance of student consultation and mental health breaks for students.

A. Letters from members of Alberta Pharmacy Students' Association

12. Board of Governors/GFC/Senate Summit

There were no documents.

Presenter(s): David Turpin, President and Vice-Chancellor, Chair GFC Executive Committee

The Chair noted that the planning group was meeting later that afternoon and that there would be an update in December.

13. Update on ad hoc recommendations

There were no documents.

Presenter(s): Eleni Stroulia, Chair, GFC Executive Transition Committee

Dr Stroulia gave a brief update on the implementation of the ad hoc recommendations. She noted that GFC would be discussing the Council on Student Affairs (COSA) at the November meeting, the Transition Committee was currently working on re-thinking program approval pathways, and that more GFC Committee terms of reference would be coming forward for approval in the coming months.

ITEMS FROM GFC ACADEMIC PLANNING COMMITTEE FOR GFC AGENDA (for information only)

14. New Budget Model (for discussion at GFC)

Materials before members are contained in the official meeting file.

15. New Academic Centre - Digital Scholarship Centre (for discussion at GFC)

Materials before members are contained in the official meeting file.

16. Update on Tri-Council Draft Data Management Policy (for discussion at GFC)

Materials before members are contained in the official meeting file.

17. Annual Report on Undergraduate Student Financial Support (for information)

Materials before members are contained in the official meeting file.

ACTION ITEMS

18. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

Purpose of the Proposal: To approve the Agenda for the GFC meeting to be held on Monday, November 26, 2018.

Members asked about the budget model and GFC authority in budget matters. The Chair explained that this model would be used as a tool to help the university get a better sense of spending allocations and where adjustments need to be made.

Motion: Cormack/Meldrum

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the November 26, 2018 meeting of General Faculties Council (GFC), as set forth in Attachment 1 as amended.

CARRIED

DISCUSSION ITEMS

19. Question Period

Members asked about the Report on Undergraduate Student Financial Support, the transition process for the current to the new Budget Model and what would make the model successful.

INFORMATION REPORTS

20. Items Approved by the GFC Executive Committee by email ballots - no items to date

There were no items.

21. Information Items Forwarded to GFC Executive Committee between Meetings - no items to date
There were no items.

CLOSING SESSION

22. Adjournment

The Chair adjourned the meeting at 3:50 p.m.