UNIVERSITY TEACHING AWARDS COMMITTEE
OPEN SESSION AGENDA

Thursday, February 28, 2019
3-07 South Academic Building (SAB)
1:00 PM - 2:30 PM

OPENING SESSION

1. Approval of the Agenda
   Pierre Lemelin

2. Approval of the Open Session Minutes of November 01, 2018
   Pierre Lemelin

3. Comments from the Chair (no documents)
   Pierre Lemelin

DISCUSSION ITEMS

4. Review of GFC University Teaching Awards Committee (UTAC) Adjudication Guidelines
   Pierre Lemelin

5. Introduction to Secure Document Portal (no documents)
   Laura Riley
   Meg Brolley

6. Handling of Electronic Files (no documents)
   Pierre Lemelin

7. Question Period
   Pierre Lemelin

INFORMATION REPORTS

8. Items Approved by the Committee by E-Mail Ballots (non-debatable)
   (no items to date)
   Pierre Lemelin

9. Information Items Forwarded to Committee Members Between Meetings (no items to date)
   Pierre Lemelin

CLOSING SESSION

10. Next Meeting of the GFC University Teaching Awards Committee:
    Thursday, April 4, 2019, 1:00 pm – 4:00 pm (Adjudication meeting - lunch will be served at the onset of the meeting)
    Pierre Lemelin

11. Next Meeting of General Faculties Council: Monday, March 18, 2019
    Pierre Lemelin

Documentation was before members unless otherwise noted.

Meeting REGRETS to:
Laura Riley, GFC UTAC Coordinator, 780-248-2069, laura.riley@ualberta.ca

Prepared by:
Laura Riley, GFC UTAC Coordinator, 780-248-2069, laura.riley@ualberta.ca

University Governance
www.governance.ualberta.ca

This agenda and its corresponding attachments are transitory records. University Governance is the official copy holder for files of the Board of Governors, GFC, and their standing committees. Members are instructed to destroy this material following the meeting.