General Faculties Council
Approved Open Session Minutes

Monday, January 30, 2017
Council Chambers
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:
David Turpin
Katherine Aitchison
Ahmad Al-Dabbagh
Chris Andersen
Susan Andrew
Lorne Babiuk
Marina Banister
Howard Bashaw
Gerald Beasley
Darcy Bemister
Jeff Birchall
Stanford Blade
Michelle Borowitz
Cary Brown
Sylvia Brown
Heather Bruce
Katy Campbell
Peter Carver
Colin Champagne
Li-Kwong Cheah
Lisa Collins
Lesley Cormack
André Costopoulos
Steven Dew
Joseph Doucet
Ryan Dunch
Tarek El-Bialy
Duncan Elliott
Shannon Erichsen
John Evjen
Umer Farooq
Sarah Ficko
Kyle Foster
Matthew Fung
Murray Gingras
Danny Gomez
John Hampson
Lesley Harrington

Chair, President and Vice-Chancellor, Statutory
Member, Statutory Academic Staff
Member, Graduate Student at-Large
Member, Dean, Native Studies (Interim)
Member, Statutory Academic Staff
Member, Vice-President (Research), Statutory
Member, Student Nominated by UG Council of Students
Member, Statutory Academic Staff
Member, Vice-Provost and Chief Librarian
Member, Graduate Student at-Large
Member, Statutory Academic Staff
Member, Statutory Academic Staff
Member, Statutory Academic Staff
Member, Dean, Extension, Statutory
Member, Statutory Academic Staff, Law
Member, Board of Governors Representative, Undergraduate Appointee to GFC
Member, Academic Staff (APO), APO (Academic Staff Representative)
Member, Vice-Provost and University Registrar, Statutory
Member, Dean, Arts, Statutory
Member, Vice-Provost and Dean of Students
Member, Provost and Vice-President (Academic), Statutory
Member, Dean, Business, Statutory
Member, Statutory Academic Staff
Member, Statutory Academic Staff
Member, Non-Academic Staff (Nominated by NASA)
Member, Undergraduate Student Member
Member, Undergraduate Student Member
Member, Board of Governors Representative, President, Graduate Students' Association
Member, Graduate Student at-Large
Member, Undergraduate Student Member
Member, Statutory Academic Staff, Science
Member, Undergraduate Student Member
Member, Undergraduate Student Member
Member, Statutory Academic Staff
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Calvin Howard</td>
<td>Member, Undergraduate Student Member</td>
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<td>Adina Ilisecu</td>
<td>Member, Undergraduate Student Member</td>
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<td>Maryam Kebbe</td>
<td>Member, Graduate Student at-Large</td>
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<td>Firouz Khodayari</td>
<td>Member, Student Nominated by GSA Council of Students</td>
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<td>Maryse Ndilu Kiese</td>
<td>Member, Graduate Student at-Large</td>
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<td>Jon Kolo</td>
<td>Member, Undergraduate Student Member</td>
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<td>Gitta Kulczycki</td>
<td>Member, Vice-President (Finance &amp; Administration), Statutory</td>
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<td>Reed Larsen</td>
<td>Member, Undergraduate Student Member</td>
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<td>Pierre Lemelin</td>
<td>Member, Statutory Academic Staff</td>
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<td>Bernard Lemire</td>
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<td>Monica Lillo</td>
<td>Member, Undergraduate Student Member</td>
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<td>Wei Liu</td>
<td>Member, Non-Academic Staff (Nominated by NASA)</td>
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<td>Mark Loewen</td>
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<td>Habba Mahal</td>
<td>Member, Undergraduate Student Member</td>
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<td>Maria Mayan</td>
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<td>Heather McCaw</td>
<td>Member, Vice-President (Advancement), Statutory</td>
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<td>Al Meldrum</td>
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<td>Laurie Mereu</td>
<td>Member, Statutory Academic Staff</td>
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<td>Pierre-Yves Mocquais</td>
<td>Member, Dean, Faculté Saint-Jean, Statutory</td>
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<td>Anita Molzahn</td>
<td>Member, Dean, Nursing, Statutory</td>
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<td>Paris Morin</td>
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<td>Colin Mulholland</td>
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<td>Kerry Mummery</td>
<td>Member, Dean, Physical Education &amp; Recreation, Statutory</td>
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<td>Alice Nakamura</td>
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<td>Carla Peck</td>
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<td>Fahim Rahman</td>
<td>Member, Board of Governors Representative, President, Students’ Union</td>
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<td>Bahador Rashidi</td>
<td>Member, Graduate Student at-Large</td>
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<td>Leonard Ratzlaff</td>
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<td>Jeremy Richards</td>
<td>Member, Board of Governors Representative, GFC Appointee</td>
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<td>Carolyn Sale</td>
<td>Member, AASUA President and Additional Appointee</td>
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<td>Jonathan Schaeffer</td>
<td>Member, Dean, Science</td>
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<td>Andrew Sharman</td>
<td>Member, Vice-President (Facilities and Operations), Statutory</td>
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<td>Carrie Smith-Prei</td>
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<td>Kim Solez</td>
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<td>Jorge Sousa</td>
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<td>Andrew Steele</td>
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<td>Lisa Stein</td>
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<td>Bruce Sutherland</td>
<td>Member, Statutory Academic Staff, Science</td>
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<td>Brent Swallow</td>
<td>Member, Statutory Academic Staff</td>
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<td>Jacqui Tam</td>
<td>Member, Vice-President (University Relations), Statutory</td>
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<td>Amy Tse</td>
<td>Member, Statutory Academic Staff</td>
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<td>Benjamin Tucker</td>
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<td>LJ Valencia</td>
<td>Member, Undergraduate Student Member</td>
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<td>Harley Vanselow</td>
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<td>Dilini Vethanayagam</td>
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<td>Amanda Wakaruk</td>
<td>Member, University Library Academic Staff</td>
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<td>Elizabeth Wallace</td>
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<td>Jonathan White</td>
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<td>Brayden Whitlock</td>
<td>Member, Graduate Student at-Large</td>
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<td>Sheena Wilson</td>
<td>Member, Statutory Academic Staff</td>
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<td>Kue Young</td>
<td>Member, Dean, School of Public Health, Statutory</td>
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<tr>
<td>Denise Young</td>
<td>Member, St. Joseph's College Representative, Appointee to GFC</td>
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<td>Jack Zhang</td>
<td>Member, Undergraduate Student Member</td>
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OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Banister/Molzahn

THAT the GFC Academic Planning Committee approve the Agenda.

2. Approval of the Minutes of November 21, 2016

Materials before members are contained in the official meeting file.

Motion: Cormack/Dew

THAT General Faculties Council approve the Minutes of November 21, 2016.

3. Report from the President - General Report

   - Update on the ad hoc Committee on Academic Governance Including Delegated Authority

The Chair welcomed all to the 408th meeting of GFC, and began the meeting by stating the University of Alberta’s strong commitment towards fostering inclusivity and diversity. He noted that supports for students and staff members impacted by the United States’ travel ban were being developed. He also reported that the University flags were lowered in recognition of the victims of the recent mosque attack in Québec City. He emphasized that members of the University of Alberta remain engaged in activities which promote and celebrate diversity, including International Week, the Round Dance, and Islamic Awareness Week. He explained that
these are all good examples of how members of the university community continue to create safe spaces for learning and expression.

The Chair then provided an update on the Provincial reviews of tuition and the post-secondary funding model, and noted that members of Universities Canada and U15 have been working together in advance of the Federal budget.

The Chair reported on his recent travels to India to sign several agreements to strengthen educational partnerships, some of them unique and the first of their kind.

In addition, the Chair provided updates regarding several Vice-Presidential Search activities. He further noted that the GFC Board of Governors representative, Jeremy Richards, would be leaving this position as of June 30, 2017, and thanked Dr Richards for his service.

The Chair and Vice-Chair of the GFC Ad Hoc Committee on Academic Governance Including Delegated Authority, Mark Loewen and Steve Patten, were then invited to provide an update on recent activities of the committee. They provided some highlights of discussions occurring at the ad hoc committee including: how to improve GFC engagement, enhancement of orientation and education activities, governance of research, communication with the Board, and the Council on Student Affairs (COSA).

Dr Jonathan White, Chair of the GFC Nominating Committee, delivered a brief update in regards to the recent activities of the Committee as well as current GFC Standing Committee vacancies.

**ACTION ITEMS**

4. **New Members of GFC**

Materials before members are contained in the official meeting file.

*Presenter(s):* David Turpin

*Purpose of the Proposal:* To appoint, re-appoint or receive new members of General Faculties Council.

*Discussion:*  
GFC Secretary Meg Brolley announced additional names to be included within the Motions.

Motion:  Dew/Champagne

**MOTION I: TO APPOINT/RE-APPOINT** [This motion may be proposed only by statutory members of GFC – VPs, Deans, statutory students or elected faculty members]:

The following academic staff members for a term beginning immediately and ending June 30, 2019:

Li-Kwong Cheah, Learning Services  
Lisa Stein, Faculty of Science  
Al Meldrum, Faculty of Science  
Jeff Birchall, Faculty of Science

CARRIED

Motion:  Mocquais/Zwicker

**MOTION II: TO RECEIVE** [This motion may be proposed by any member of GFC]:


The following statutory graduate student member nominated by the Graduate Students’ Association (GSA) to serve on GFC for a term beginning immediately and ending April 30, 2017:

Firouz Khodayari, Vice-President (Academic), GSA

The following ex officio members, to serve on GFC for term beginning immediately and extending for the duration of their appointments:

Gerald R. Beasley, Vice-Provost and Chief Librarian
Jonathan Schaeffer, Dean, Faculty of Science

CARRIED

**DISCUSSION ITEMS**

5. *For the Public Good: Final Performance Measures*

Materials before members are contained in the official meeting file.

*Presenter(s):* Logan Mardhani-Bayne; Mary Persson

*Purpose of the Proposal:* In July 2016, the university established an advisory group to recommend a framework for reporting on performance against For the Public Good (FPG). Following an extended consultation process with the university community, these performance indicators were approved in January 2017.

*Discussion:*

Mr Mardhani-Bayne reported that the proposal contains final performance indicators to be used towards *For the Public Good*.

Members discussed the final performance measures of *For the Public Good*, and made several observations surrounding how publication citations could be measured, the difficulty in creating performance measures which apply to all Faculties and areas, and that there are many examples of community engagement which could be included within the measures.

The Chair thanked the presenters for their report.

6. *Comprehensive Institutional Plan (CIP): Update*

There were no documents.

*Presenter(s):* Steven Dew; Wendy Rodgers; Philip Stack

*Purpose of the Proposal:* To discuss the status of the draft Comprehensive Institutional Plan (CIP) currently being developed at the University of Alberta for the 2017-2018 academic year.

*Discussion:*

Provost and Vice-President (Academic) Steven Dew provided members with an update on the CIP, noting changes to the format and key themes for this year.
Deputy Provost Wendy Rodgers gave an overview of how the CIP was developed and noted that, even though it is built around the Provincial Government’s priorities (Accessibility, Affordability, Quality, Coordination, Accountability), it aligns with For the Public Good.

Mr Stack provided members with information on the budget component of the CIP and reported on the Consolidated Budget, revenues and expenses, budget assumptions, sensitivities and pressures.

Members commented on how negotiated salary and merit increases are reflected in the budget, potential ideas for non-tuition related revenue generation, and research funding.

7. Bachelor of Arts Curriculum Review, Faculty of Arts: Update

Materials before members are contained in the official meeting file.

Presenter(s): Lesley Cormack; Allen Ball

Purpose of the Proposal: To provide an overview of and answer questions about the BA Curriculum Renewal from the Faculty of Arts.

Discussion:
Dean Lesley Cormack, Faculty of Arts, provided an overview of the Bachelor of Arts Curriculum Review, a comprehensive process undertaken over a number of years which will result in a BA program that is inviting, flexible and exciting for students. She noted that the process unfolded with a substantial amount of input from students and staff.

Members posed questions on possible synergies with the Arts program offered at MacEwan University, and on the reduced Science requirement. A member thanked Dean Cormack for a collaborative and open consultation process.

ACTION ITEMS

8. Proposed Changes to the Discrimination, Harassment and Duty to Accommodate Policy and Related Procedures

Materials before members are contained in the official meeting file.

Presenter(s): Logan Mardhani-Bayne; Wade King

Purpose of the Proposal: To bring the Policy into alignment with the Alberta Human Rights Act and to improve clarity to users of the policy.

Discussion:
Mr King indicated that this proposal brings the Discrimination, Harassment and Duty to Accommodate Policy and related Procedures into alignment with the Alberta Human Rights Act. There was no further discussion.

Motion: Doucet/Cormack

THAT General Faculties Council, as recommended by the GFC Academic Planning Committee, recommend that the Board of Governors approve the proposed revisions to the Discrimination, Harassment and Duty to Accommodate Policy and related Procedures as set forth in Attachments 1, 2 and 3, to take effect upon final approval.

CARRIED
9. **Proposed Changes to the Helping Individuals at Risk (HIAR) Policy and Procedure**

Materials before members are contained in the official meeting file.

*Presenter(s):* André Costopoulos; Wayne Patterson

*Purpose of the Proposal:* The revised policy and procedure have improved clarity and preserve the intent of the documents as approved in 2010.

*Discussion:*

Vice-Provost and Dean of Students André Costopoulos explained that the proposed amendments to the Helping Individuals at Risk (HIAR) Policy and Procedure are required at this time to fine-tune the approaches needed to assist students and staff members who may be at risk. There was no further discussion.

*Motion: Dew/Molzahn*

> THAT General Faculties Council, as recommended by the GFC Academic Planning Committee, recommend that the Board of Governors approve the proposed revisions to the Helping Individuals at Risk (HIAR) Policy and Procedure as set forth in Attachments 1 and 2, to take effect upon final approval.

**CARRIED**

**DISCUSSION ITEMS**

10. **Question Period**

10.1 Q Question from GFC member Calvin Howard, Regarding CCIS Incident October 20 and 21, 2016 and 10.1 R Response from Associate Vice-President (Risk Management Services)

10.2 Q Question from GFC member Brayden Whitlock, Regarding University Hiring Practices and 10.2 R Response from Provost and Vice-President (Academic)

10.3 Q Question from GFC member Brayden Whitlock, Regarding security fees charged to student groups and 10.3 R Response from Vice-Provost and Dean of Students

Materials before members are contained in the official meeting file.

*Presenter(s):* David Turpin

*Discussion:*

During the verbal overview of the submitted questions and provided responses led by the Chair, a follow-up question was posed in relation to the assessment of security fees charged to student groups, as well as a follow-up comment in relation to the response time and approach by the University during the incident at CCIS in fall of 2016.

**INFORMATION REPORTS**

11. **Report of the GFC Executive Committee**
12. Report of the GFC Academic Planning Committee

13. Report of the GFC Academic Standards Committee


15. Report of the GFC Nominating Committee

(The current list of membership vacancies may be viewed at: http://www.governance.ualberta.ca/GeneralFacultiesCouncil/NominatingCommittee.aspx)


17. Information Items

Materials before members are contained in the official meeting file.

- Annual Report on Undergraduate Enrolment 2016/2017
- Annual Report on Graduate Enrolment 2016/2017
- University of Alberta Museums Annual Report for the Period July 1, 2015 - September 30, 2016
- Student Conduct and Accountability Annual Statistical Report (2015-2016)
- Helping Individuals at Risk and Safe Disclosure and Human Rights Activity Reports 2015-2016
- Waiver of Advertising Requirements: Report to General Faculties Council

18. Information Forwarded to GFC Members Between Meetings

- Email notification of GFC meeting April 21, 2017 at 2:00 p.m.

CLOSING SESSION

19. Adjournment

The Chair adjourned the meeting at 3:45 p.m.